



MEHRAN UNIVERSITY OF ENGINEERING AND TECHNOLOGY JAMSHORO
Department of Civil Engineering

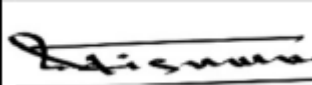

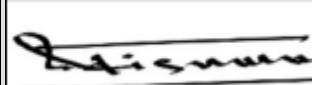
LESSON PLAN

COURSE TITLE: Human Skills		COURSE CODE: CETH301	CREDIT HOURS: 02	MINIMUM CONTACT HOURS: 32
COURSE INSTRUCTOR: Prof. Dr. Nafees Ahmed Memon / Engr. Izat Ali Sahito				
Batch: 22BSCET	Semester: 5th	Semester Starting Date: 09-12-2024	Semester Suspension Date: 18-04-2025	
COURSE LEARNING OUTCOMES:				
CLO No.	Description	Taxonomy level	Associated PLO	
1	EXPLAIN required skills of career foresightedness and relationship building	C3	10	
2	DEMONSTRATE productivity improvement, empowerment skills, mobility and engagement	C3	8	
LESSON CONTENTS AND ASSOCIATED CLO(s)				
Contents	CLO No.	Marks Assigned	Delivery Methods	Assessment Methods (Marks)
Career Foresightedness <ul style="list-style-type: none"> ➤ Understanding Career Growth Patterns in Technology Domain, Identifying Gaps in Personal and Professional Competence, Making Right Career Choices and Developing a Career Plan, Persistence and Continuous Improvement; Learning, Unlearning and Relearning. Relationship Building <ul style="list-style-type: none"> ➤ Emotional Intelligence, Negotiation Skills, Body Language Basics, Professional Etiquette, Conflict Resolution, Interpersonal Skills, Managing Cultural Diversity, Networking, Using Social Media Effectively No. of Lectures: 13	1	20	<ul style="list-style-type: none"> • Class Lecture • Discussion 	<ul style="list-style-type: none"> • Test 1 (02) • Assignment 1 (03) • Mid Semester Exam (15)

<p>Productivity Improvement</p> <ul style="list-style-type: none"> ➤ Time Management, Creative Problem Solving, Critical Thinking, Goal Setting and Getting Things Done, Personal Performance Management and Achieving Excellence <p>Empowerment Domain</p> <ul style="list-style-type: none"> ➤ Vision and Strategic Thinking, Ethics and Value System, Leadership and Influence, Assertiveness, Using Mentorship, Taking Initiative, becoming a Change Agent and Leading Change, Developing and Sustaining a Positive Attitude <p>Mobility and Engagement</p> <ul style="list-style-type: none"> ➤ Teamwork and Coordination Skills, Kaizen and Lean Mindset, Value Chain Approach to Problem Solving, Creating a Win-Win Situation and Developing a Business Case <p>No. of Lectures: 19</p>	2	30	<ul style="list-style-type: none"> • Class Lecture • Discussion 	<ul style="list-style-type: none"> • Test 2 (05) • Assignment 2 (05) • Final Exam (20)
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ASSESSMENT DETAILS

S. No.	Assessment Activities	Marks	Activities		CLO(s) to be assessed
1	Class Test/Assignment/Project Design/ Presentation/Quiz/Field Report	15	Assignment(s)	2	1 and 2
			Class Test(s)/Quiz(s)	2	1 and 2
2	Mid Semester Exam	15	1		1
3	Final Semester Exam	20	1		2

<p>Prepared by: Prof. Dr. Nafees Ahmed Memon</p> <div style="text-align: center;">  </div> <p>Signature: Dated: 01-12-2024</p>	<p>Reviewed by: Curriculum Review Committee</p> <div style="text-align: center;">  </div> <p>Signature: Dated: 20-12-2024</p>	<p>Approved by: Chairman, CED</p> <div style="text-align: center;">  </div> <p>Signature: Dated: 20-12-2024</p>
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